



Welcome to the Unify Academy!

You and your company are important to us. We are here to provide you with high quality training and certification programs to ensure you fully benefit from your investment.

You have access to premier education and training programs through the Unify Academy facility located in Irving, Texas. Your needs will be met by our multiple delivery solutions including Instructor-led classroom/virtual classroom training (no travel required) or Self-Paced training (web-based or On-Demand recordings). We have a solution for you!

You can access the US Academy website at: www.unify.com/academy

Please be sure to bookmark the page to ensure your view displays specific US information such as pricing. All you need is your ID and you are ready to enroll so let's get started.

Getting Started

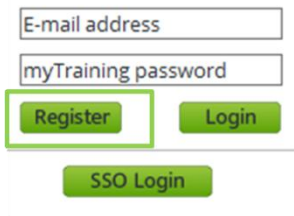
Step 1: Go to: www.unify.com/academy

Make sure you set your default view to "USA". Use the drop down to select USA.

The screenshot shows the Unify Academy website interface. At the top left is the Unify logo with the tagline "Harmonize your enterprise". To the right is the contact information: "Hotline: academy.us@unify.com +1-800-227-1704". Below the logo is the "Academy" title and a navigation menu with links: Home, Services, About us, Contact us, Info Center, LCP, Certification. A search bar is located on the right side of the navigation menu. The main content area features a large image of four people in a meeting. Overlaid on this image are two callout boxes: "Step 1" and "Step 2". "Step 1" is a dropdown menu labeled "USA (your country!)" with a "back" link below it. "Step 2" is a registration form with fields for "E-mail address" and "myTraining password", and buttons for "Register", "Login", and "SSO Login". To the right of the main image are three promotional boxes: "Your Selection (empty)", "Newsletter" (with a "Subscribe to our Newsletter" link), "Callback Service" (with a "To our contact form" link), and "Certification Program" (with a "Learn more about our new Certification Program" link).

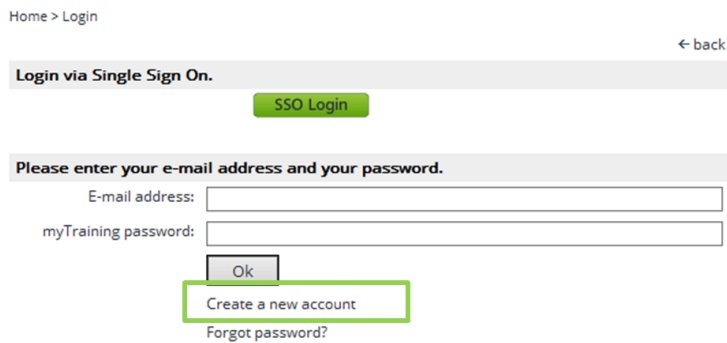
Step 2: Request your "myTraining" account which is issued by the Unify Academy to enable access to the training and testing within the Academy Learning Management System and provides you with a reliable record of all of your courses and exams.

(A) Select "Register"



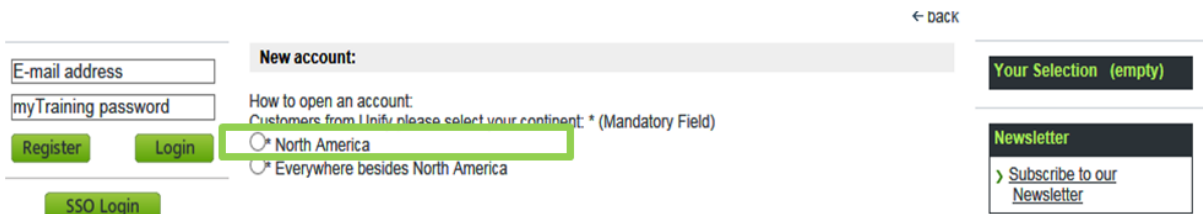
A registration form with two input fields: "E-mail address" and "myTraining password". Below the fields are three buttons: "Register", "Login", and "SSO Login". The "Register" button is highlighted with a green border.

(B) Then select "Create a new account"



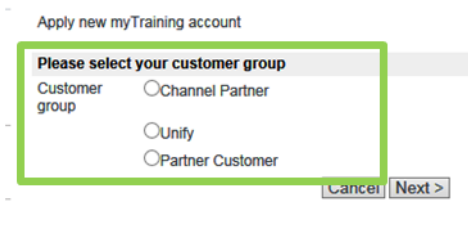
A login page with a breadcrumb "Home > Login" and a "← back" link. A section titled "Login via Single Sign On." contains an "SSO Login" button. Below is a form titled "Please enter your e-mail address and your password." with fields for "E-mail address:" and "myTraining password:". Below the fields are buttons for "Ok", "Create a new account" (highlighted with a green border), and "Forgot password?".

(C) Choose "North America" as your continent.



A registration page with a breadcrumb "← back". It features input fields for "E-mail address" and "myTraining password", and buttons for "Register", "Login", and "SSO Login". A "New account:" section contains the text "How to open an account. Customers from Unify please select your continent: * (Mandatory Field)" and two radio button options: "North America" (selected and highlighted with a green border) and "Everywhere besides North America". On the right, there are two dark boxes: "Your Selection (empty)" and "Newsletter" with a link "Subscribe to our Newsletter".

(D) Select your customer group to complete the form.



A form titled "Apply new myTraining account" with a section "Please select your customer group". It contains three radio button options: "Channel Partner", "Unify", and "Partner Customer". The "Unify" option is highlighted with a green border. Below the options are "Cancel" and "Next >" buttons.

For Customers and Partners: your CMR# (Customer Master Record Number) is required to complete the form. Contact your Sales Representative if you need this information. Your ID and password will be sent to you via email within 24 hours.

Step 3: Access the Website (www.unify.com/academy)



1. Log in to the Academy website with your Email ID and password.
2. You now can search for, and enroll in, training courses. Enter the Course Code or a search term to find the class you are interested in.
3. View upcoming training events.
4. Review the latest News announcements.
5. Register for courses via the Shopping Cart.

Payment options include LCP, Purchase Orders, Invoices and Credit Card. Students are invoiced at the conclusion of a course. To pay by Credit Card, please contact our training office at 1-800-227-1704.

6. Bookmark this page to quickly access our latest offerings and to locate information on our services, training policies, and the Unify Certification Program.

Our Academy professionals can be reached at 1-800-227-1704 or through email at Academy.US@Unify.com if you have additional questions.

We look forward to seeing you in a training class soon.

Kind Regards,

John Balcar
Director, Unify Academy - North America