

## Welcome to the Unify Academy!

You and your company are important to us. We are here to provide you with high quality training and certification programs to ensure you fully benefit from your investment.

You have access to premier education and training programs through the Unify Academy. Your needs will be met by our multiple delivery solutions including classroom / virtual classroom training (no travel required) or Self-Paced training (web-based or On-Demand recordings). We have a solution for you!

You can access the Unify Academy website at: [www.unify.com/academy](http://www.unify.com/academy)

## Getting Started

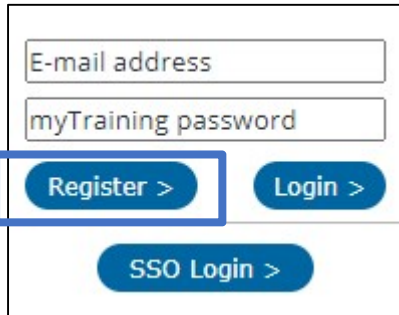
**Step 1:** Go to: [www.unify.com/academy](http://www.unify.com/academy)

Make sure you set your default view to "your country". Use the drop down to select your preferred country.

The screenshot shows the Atos Unify Academy website interface. At the top left is the Atos logo and 'Unify Academy'. The top right contains contact information: 'Hotline Academy: academy.exc[at]atos.net' and 'Hotline Certification: certification[at]atos.net'. A navigation menu includes 'Home', 'Certification', 'Services', 'Training Partner', 'Contact us', 'Info Center', 'LCP', and 'End-User Training'. A search bar is on the right. Below the navigation, a 'Home' section features a country selection dropdown (labeled 'Step 1') set to 'Global (your country!)'. The main content area is titled 'Upcoming Events' and contains a table with columns for Title, Start Date, Guarant. Event, Seats, and Location. The table lists several training events, including 'Atos Unify OpenScape Contact Center Service Grundkurs' and 'Atos Unify OpenScape Solution Deployment Service (DLS) für Service'. Below the table is a 'News' section with an 'RSS Feed' icon and a list of recent news items. On the left side, there is a sidebar with a 'Step 2' box containing a registration form with fields for 'E-mail address' and 'myTraining password', and buttons for 'Register >', 'Login >', and 'SSO Login >'. The right sidebar contains sections for 'Certification Program' and 'Web-based training'.

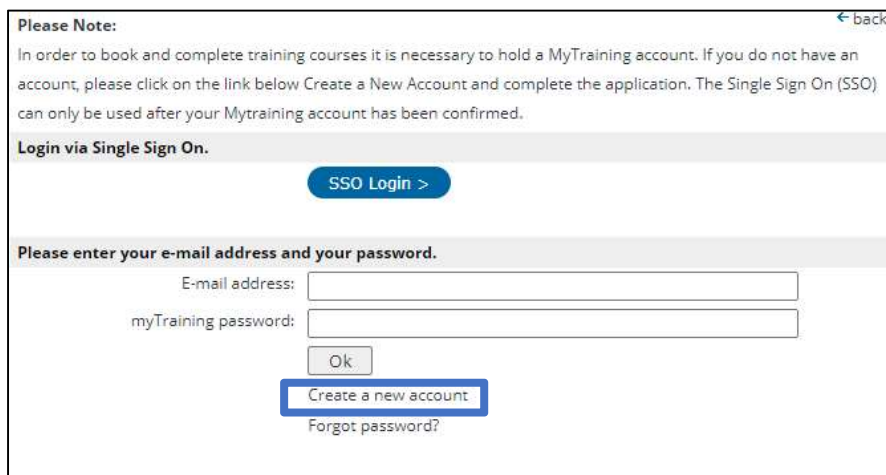
**Step 2:** Request your "myTraining" account which is issued by the Unify Academy to enable access to the training and testing within the Academy Learning Management System and provides you with a reliable record of all of your courses and exams.

(A) Select "Register"



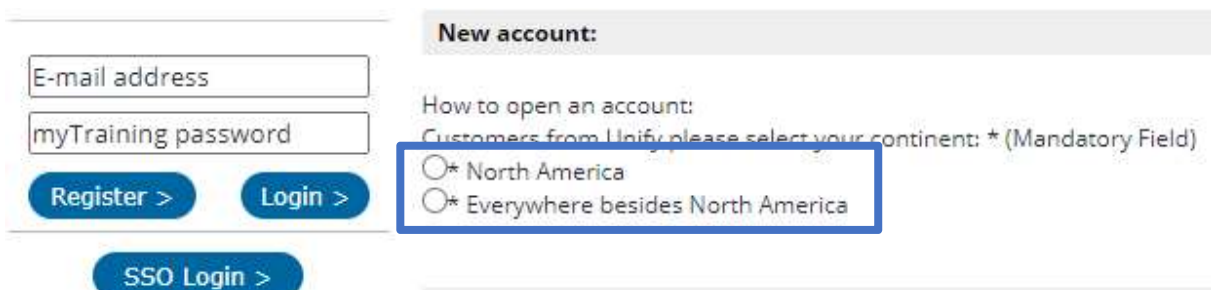
A registration form with three input fields: "E-mail address", "myTraining password", and "SSO Login >". Below the password field are two buttons: "Register >" and "Login >". The "Register >" button is highlighted with a blue box.

(B) Then select "Create a new account"



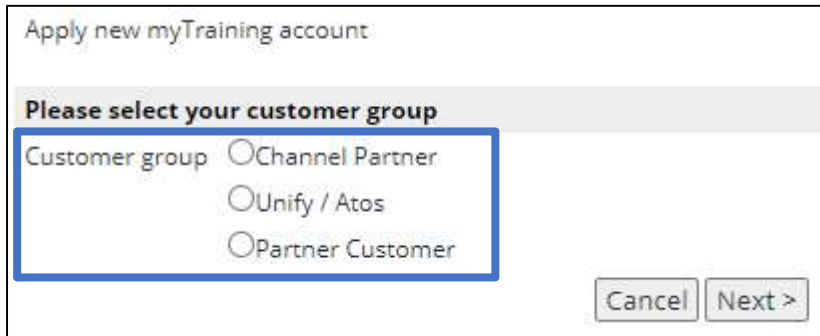
A page titled "Please Note:" with a "back" link. It contains a paragraph of text, a "Login via Single Sign On." section with an "SSO Login >" button, and a "Please enter your e-mail address and your password." section. This section includes input fields for "E-mail address:" and "myTraining password:", an "Ok" button, a "Create a new account" button (highlighted with a blue box), and a "Forgot password?" link.

(C) Choose "North America" or "Everywhere besides North America" as your continent.



A page titled "New account:" with a "back" link. It contains a paragraph of text, a "How to open an account:" section, and a "Customers from Unify please select your continent: \* (Mandatory Field)" section. This section includes two radio button options: "North America" and "Everywhere besides North America" (highlighted with a blue box). Below the options are two buttons: "Register >" and "Login >". At the bottom is an "SSO Login >" button.

(D) Select your customer group to complete the form.



Apply new myTraining account

**Please select your customer group**

Customer group  Channel Partner  
 Unify / Atos  
 Partner Customer

After you have clicked on the "ID Request" button within one hour you receive an email with your authorization.

**Step 3:** Access the Website ([www.unify.com/academy](http://www.unify.com/academy))

The screenshot shows the Atos Unify Academy website interface. Numbered callouts indicate the following elements:

- 1:** Login fields for email address and password, with Register and Login buttons.
- 2:** User account information in the top right corner, including 'Hodline Academy' and 'Certification: on[at]atos.net'.
- 3:** The 'Upcoming Events' table, which lists training courses with columns for Title, Start Date, Guarant. Event, Seats, and Location.
- 4:** The 'News' section, displaying recent announcements with dates and titles.
- 5:** The 'Your Selection' shopping cart area, showing options for Certification Program and Web-based training.
- 6:** The horizontal navigation menu at the top, including Home, Certification, Services, Training Partner, Contact us, Info Center, LCP, and End-User Training.

Title	Start	Guarant. Event	Seats	Location
Atos Unify OpenScope Contact Center Service Grundkurs	11/16/20	✓		München
Atos Unify OpenScope Solution Deployment Service (DLS) für Service	11/30/20	✓		Virtual Classroom
Atos Unify OpenScope Contact Center V10R0 Update für Service	12/8/20	✓		München
Atos Unify OpenScope Contact Center Enterprise für Solution Architects	12/14/20	✓	11	Virtual Classroom
Atos Unify OpenScope 4000 - Aufbaukurs für Service	11/9/20	✗		München

Date	Title
11/5/20	OpenScope UC V10 R1 - Update Training for Solution Architects (OSAV101UDC)
11/5/20	OpenScope UC V10 R1 - Update Training for Service (OSAV101UDS)
11/5/20	OpenScope UC V10 R1 - Update Training for Service (OSAV101UDS)
9/29/20	OpenScope Contact Center V10 R2 - Update Training for Solution Architects (OCCV102UDC)
8/20/20	OpenScope Contact Center V10 R1 Fix Release 2 - Update Training for Service and Consulting (OCC1012UDS)

1. Log in to the Academy website with your Email ID and password. You now can:
2. Search for, and enroll in, training courses. Enter Course Code or a search term to find the class you are interested in. Alternatively, you can use the "Advanced Search" option to locate the course you are interested in.
3. View upcoming training events.
4. Review the latest News announcements.
5. Process your selection(s) via Shopping Cart.
6. Find helpful information in the horizontal navigation, e.g. our services, training policies and terms of use, Q&A, downloads, locations and partners as well as detailed program information about the Certification Program and so on